



## 7 Steps to a Rewarding Marriage Experience

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Completion of these steps provides couples with the necessary preparation for the Sacrament of Matrimony in the Diocese of Phoenix.  
([www.ourcovenantoflovephx.org](http://www.ourcovenantoflovephx.org))

Steps 1 through Step 6 must be completed eight weeks prior to your wedding date

### Step 1

- \_\_\_\_\_ Attend Marriage Preparation Informational Meeting
- \_\_\_\_\_ Pay FOCCUS Fee to begin

### Step 2

- \_\_\_\_\_ Complete Prenuptial Inquiry Interview with Fr. Scott Sperry- Fr. Scott will contact the couple.
- \_\_\_\_\_ INVENTORY SESSION (FOCCUS team member will contact couple)

### Step 3

**Meet with Pastor after FOCCUS Sessions are completed.**

Wedding Date will be set upon Pastors approval. Confirmation details will be emailed to couple by Marriage Preparation Coordinator

The following documents should also be provided/completed during this step:

- \_\_\_\_\_ Liturgical Administration Fee is Due (\$50)
- \_\_\_\_\_ Groom's affidavits of free status (2)
- \_\_\_\_\_ Bride's affidavits of free status (2)
  - Witness to schedule appointment by calling 480-844-4467
- \_\_\_\_\_ Groom's baptismal certificate with notations (within 9 mos. of wedding)
- \_\_\_\_\_ Bride's baptismal certificate with notations (within 9 mos. of wedding)
- \_\_\_\_\_ Dispensation (If Applicable)
- \_\_\_\_\_ Nullity Decree (Annulment Letter —If Applicable)
- \_\_\_\_\_ Photocopy of civil marriage license (Convalidating couples—If Applicable)

**Register for Married Life Skills Training (Choose one class. Fee depends on class selected.**

- \* **Love for Life Engaged Weekend (\$135) \_\_\_\_\_**  
(register at [www.ourcovenantoflovephx.org](http://www.ourcovenantoflovephx.org))
- \* **Engaged Encounter (\$225) \_\_\_\_\_ commuter option (\$135.00)\_\_\_\_\_**  
(register at [www.phoenix@arizonacee.org](mailto:phoenix@arizonacee.org))
- \* **Remarrying Couples and Families Seminar (\$135)\_\_\_\_\_**  
(register at [www.ourcovenantoflovephx.org](http://www.ourcovenantoflovephx.org))
- \* **Marriage Encounter (\$see website for fee)\_\_\_\_\_**  
(register at [www.wvme-phx.org](http://www.wvme-phx.org))

**Step 4**

\_\_\_\_\_ **God's Plan for a Joy-Filled Marriage (\$85) (register at [www.ourcovenantoflovephx.org](http://www.ourcovenantoflovephx.org))**  
Class date(s) \_\_\_\_\_

**Step 5**

\_\_\_\_\_ **Natural Family Planning Instruction (register at [www.phxnfp.org](http://www.phxnfp.org))**  
\_\_\_\_\_ **Natural Family Planning Series (\$110--\$160 depending on method)**

**All Documents should be provided prior to setting a Liturgy Planning Session**

**Liturgy Planning**

*Steps 6 and 7 are to be completed in the final eight weeks of preparation.*

**The following will be discussed during this step with approval of Marriage Prep. Coordinator Mireya Campos**

\_\_\_\_\_ **Rehearsal date and Wedding Date Confirmation**

\_\_\_\_\_ **Church Fees (\$200) are to be paid in the Parish**  
(30days from the date of the wedding)

\_\_\_\_\_ **Bride/ Groom to Contact Music Director: Jarrod Townsend**

\_\_\_\_\_ **Liturgy Planning with Wedding Coordinator**

- Schedule Liturgy Planning with Wedding Coordinator  
\_\_\_\_\_ Date of Liturgy Planning with Wedding Coordinator
- Schedule Liturgy Planning (Music) with Music Director  
\_\_\_\_\_ Date of Liturgy Planning (Music)

**\*\*Worship Aids to finalize two weeks prior to wedding no changes thereafter\*\***

\_\_\_\_\_ **Stipends are due on the day of the rehearsal: Cash or Check only. Separate envelopes for:**

1. Celebrant \$100
2. Music Director –Please contact Music Director
3. Wedding Coordinator \$150

**Step 8**

- \_\_\_\_\_ **Sacrament of Reconciliation**
- \_\_\_\_\_ **Attend a Wedding (*optional*)** \_\_\_\_\_
- \_\_\_\_\_ **Musician confirmed** \_\_\_\_\_
- \_\_\_\_\_ **Obtain Marriage License**

**Weddings are celebrated Saturdays at 1pm upon availability.**

**Marriage Preparation Fees**

- \$200- Church Stole Fees**
- \$30 – FOCCUS/Fully Engaged Fee**
- \$50- Liturgy Planning Administration Fee**

**Wedding Stipends- not due until rehearsal**

- \$100: Celebrant**
- \$200+: Music**
- \$150: Wedding Coordinator**

**\*Scholarships Available for Marriage Prep. Retreats w/ Pastors approval\*\***

- Marriage Life Skills Retreat \$85
- Gods Plan for a Joy Filled Marriage \$85
- Natural Planning Sessions from \$115-130

**Contact Information**

**Marriage Preparation Coordinator:**

**Mireya Campos: 844-4467**

**[mcampos@ctk-catholic.org](mailto:mcampos@ctk-catholic.org)**

FOCCUS Facilitators: Dcn. Will & Kathy Capistrant

Fully Engaged Facilitators: Carlos & Patty Villavicencio

Music Director: See Music Liturgy Planning Info document

Wedding Coordinator: Serena Smith- English

Sergio Ramirez -Spanish